

**RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: AS AT 5 JUNE 2020**

**COMMITTEE RESOLUTIONS**

REF	RESOLUTION	RESPONSE/OUTCOME	STATUS
	<b>Recycling and Waste</b>		
Jul 18 Min 28 (3)	That the Waste Contract Scope be finalised and agreed by the scoping group in consultation with the Chairman of the Overview and Scrutiny Committee	The Task and Finish Group will commence in the near future – It is suggested that this resolution is removed from the monitoring list	<b>To be removed</b>
Sept 18 Min 37 (4)	<p>(1) That a Task and Finish type review of the waste contract be undertaken shortly following the publication of the SIAS review of the service;</p> <p>(2) That the following issues be referred to the Task and Finish review mentioned in (1) above:</p> <p>(i) Why a decision was made to mobilise the contract in an unreasonable timescale;</p> <p>(ii) Why, when there was such a short mobilisation period, was a decision made to make major changes to the service in what were already challenging circumstances, rather than delay the implementation of changes to the service for one year;</p> <p>(iii) Why sufficient staff resources were not made available prior to implementation of the contract;</p> <p>(iv) What happened when high volumes of calls were received in terms of systems and staff;</p> <p>(v) Consider the differences between area where the service worked well and those where the service was poor.</p>	<p>(1) The Task and Finish Group will commence in the near future – It is suggested that this resolution is removed from the monitoring list</p> <p>(2) To be included within the Task &amp; Finish Scope, see Jul 18 Min 28 (3).</p>	<p><b>To be removed</b></p> <p>In progress</p>
Mar 19 Min 11 (2)	That the Scrutiny Officer be requested to ask Group Leaders for nomination to a Task and Finish Group review of the Waste Contract.	The Committee, Member and Scrutiny Officer has contacted Group Leaders asking for Panel Members and Chairs for the 2 proposed T&F Groups.	In progress

REF	RESOLUTION	RESPONSE/OUTCOME	STATUS
Mar 19 Min 13 (2)	That the Scrutiny Officer be requested to schedule a review of the Waste Contract Implementation and draw up a draft scope upon completion of the SIAS audit.	The SIAS Report was circulated to Members on 6 September 2019, Draft scopes for the Task and Finish Groups on the Waste Contract will be drawn up and sent to the Chairs of the Task and Finish Groups and the Chair of this Committee for approval.	In progress
July 19 Min 17 (2)	That the Committee, Member and Scrutiny Manager be asked to liaise with the Chairman to schedule in the Task and Finish Group on Waste to start as soon as the current Task and Finish Group is concluded;	<p>The first of two Task and Finish Groups will commence as soon as the Panel and Chair have been appointed and the scope agreed. The second will commence once the final report of the first is written, the Panel and Chair have been appointed and the scope agreed</p> <p>The effects and impacts of Covid 18 on all services of the Council has resulted in a delay in the ability for officers to prepare and organise these Task and Finish Groups, This is further considered in the Work programme report and Members may wish to wait to debate the subject under that report</p>	In progress
Sept 19 Min 38 (3)	That the Task and Finish Group for the Waste Contract be divided into two separate groups: (i) Tender and Contract; (ii) Community Engagement		In progress
Sept 19 Min 38 (4)	That for the balance of political proportionality, 5 Members would sit in each of the two Task and Finish Groups for the Waste Contract.	The Group Leaders have been contacted and asked to supply nominations for panel Members and Chairs for both Task and Finish Groups	<b>Complete To be removed</b>
Sept 19 Min 39 (4)	That the Scope for the Task and Finish Group on the Waste Contract be approved by the Chairman of that Task and Finish Group, (yet to be appointed) and the Chairman of the Overview and Scrutiny.	The scopes for both Task and Finish Groups will be drawn up and presented to the Chair of the relevant Task and Finish Group and the Chair of the O&S Committee for agreement.	

REF	RESOLUTION	RESPONSE/OUTCOME	STATUS
	<b>HOMELESSNESS</b>		
Jun 19 Min 10 (3)	That the Controls, Risk and Performance Manager be requested to identify a date when data will be available for REG 1 and 2;	The Committee received a verbal presentation from the Strategic Housing Manager on 21 January 2020	<b>Complete To be removed</b>
Jun 19 Min 10 (4)	That a target must be set regarding REG 1 and 2, based on the data available and the direction of travel at the next target setting review	The Committee received a verbal presentation from the Strategic Housing Manager on 21 January 2020	<b>Complete To be removed</b>
	<b>STAFF</b>		
Jun 19 Min 10 (5)	That the Chairman be requested to discuss sickness data with the Head of Paid Service with the aim of identifying what breakdown of figures would be available to the Committee and to identify any problem areas and the reasons for those issues	Update pending.	In progress
Jun 19 Min 12 (4)	That the Overview and Scrutiny Committee expresses concern regarding resources available to the Committee and other areas of the Council seem stretched. Therefore the Leader of the Council is requested to speak to the Chief Executive regarding these concerns.	Additional resources for the Committee and Policy departments were agreed through the budget process.  Just prior to the Covid lockdown a members of the Committee Team left the organisation, Currently the team consists if two officers. This is further discussed in the Work programme	<b>Complete To be removed</b>
	<b>COMMERCIALISM</b>		
Jun 19 Min 11 (3)	That the Service Director – Commercial be requested to present a report to this Committee regarding the proposed new trading company	The Service Director – Commercial gave a verbal presentation on 17 September and a written report was considered at the meeting on 21 January 2020	<b>Complete To be removed</b>
Jun 19 Min 13 (2)	That the Service Director – Commercial be requested to make regular presentations to this Committee regarding commercial activities.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report was considered at the meeting on 21 January 2020.	<b>Complete To be removed</b>
July 19 Min 16 (4)	That the Service Director – Commercial be requested to attend the next meeting of this Committee to provide a presentation and answer questions.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report was considered at the meeting on 21 January 2020	<b>Complete To be removed</b>

<b>REF</b>	<b>RESOLUTION</b>	<b>RESPONSE/OUTCOME</b>	<b>STATUS</b>
July 19 Min 17 (3)	That the Service Director – Commercial be made aware of the requirements of this Committee as detailed above.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report was considered at the meeting on 21 January 2020	<b>Complete</b> <b>To be removed</b>
Sept 19 Min 42	That the Service Director – Commercial present a written report to the next meeting of the Overview and Scrutiny Committee, which should provide the following information: (1) The work of the Commercial Team; (2) The essential provision of future forecasting; (3) Potential uses of “The Company”.	The Service Director – Commercial gave a verbal presentation on 17 September and a written report was considered at the meeting on 21 January 2020	<b>Complete</b> <b>To be removed</b>
	<b>SAFEGUARDING</b>		
Sept 19 Min 41 (4)	Expressed their disappointment with the apparent disproportionately small number of elected Members who had undertaken safeguarding training and requested that Members were investigated into who had received safeguarding training from other sources. All Members are made aware, once again, of the ability to complete e-learning training and that all relevant group leaders, port folio holders and shadow port-folio holders raise the issue of training requirement at their group meetings.	The Committee, Member and Scrutiny Manager has undertaken a review of the skills audit of Members, which included a question about Safeguarding training. Unfortunately this received a very low response. She is liaising with the Learning and Development Champions promote Safeguarding Training for Members. This work continues, however there is no further role for this Committee at present.	<b>Complete</b> <b>To be removed</b>
	<b>PERFORMANCE MONITORING</b>		
Sept 19 Min 44 (2)	That whilst it had been reported to the Committee that the Local Plan had been marked as complete, following consideration by the Inspector, there was still further work to be prepared. The Controls, Risk and Performance Manager was requested to continue to report to the Overview and Scrutiny Committee on the Local Plan.		In progress
	<b>OTHER RESOLUTIONS</b>		
Sept 19 Min 39 (3)	In respect of Crime and Disorder Issues an alternative presentation format in order to discuss County Lines and Knife Crime with the support of the Community Protection Manager take place at the meeting of the Overview and Scrutiny Committee in January 2020	Inspector Sally Philips and the Community Safety Manager presented to the meeting on 21 January 2020.	<b>Complete</b> <b>To be removed</b>

REF	RESOLUTION	RESPONSE/OUTCOME	STATUS
Jan 20 Min 65	<p>(2) That the following items be considered at its meeting on 17 March 2020:</p> <ul style="list-style-type: none"> <li>• Revised Animal Licensing Policy;</li> <li>• NHDC Draft Electric Vehicle Strategy; and</li> <li>• Environmental Crime Vehicles.</li> </ul> <p>(3) That the Task and Finish Group Protocol be reviewed at the meeting due to be held on 17 March 2020.</p>	<p>These items were all considered during the period when meetings were on hold</p> <p>This will be considered as part of the Work Programme report</p>	<b>To be removed</b>
Jan 20 Min 66	<p>(2) That the Service Director- Commercial be requested to present the closure report regarding the Hitchin Town Hall and District Museum to the Overview and Scrutiny Committee for consideration.</p>	<p>The Service Director- Commercial will be requested to present this to the meeting in July 2020</p>	<b>In progress</b>